



# INFORMATION FOR OUR GUESTS

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## INFORMATION FOR OUR GUESTS

This page is meant for personnel that will be visiting for contract work, Training, TAD or just to visit (with Command Approval). Please become familiar with this in-brief and welcome to Loran Station Port Clarence!

After your arrival at Port Clarence you will be shown to your rooms and given a tour of the station facilities. As you are shown around, please pay particular attention to safety equipment locations and building exits.

### Contact Information:

Commanding Officer  
USCG LORSTA Port Clarence  
P.O. Box KPC, 1 Airport Rd.  
Nome, AK. 99762  
PH# 907-642-3844  
FAX 907-642-3221

The following is a summary of the station's regulations, and available amenities. Please feel free to ask anyone assigned aboard for help in finding something or answering questions. Your primary source of information should be the department head of the project you are working on. For personnel issues or problems with berthing please contact the MAA (ext 236), Chief Executive Petty Officer (ext 264) or the Chief Engineering Petty Officer (ext 227). The Engineering Officer of the Watch (EOW) will coordinate all personnel and vehicle check-ins/outs throughout his watch.

**Paying Bills:** Food bills, Beer and Soda, and items from the Exchange are paid using checks. Prior to your departure, you will be required to pay your bills using checks. You cannot make cash transactions to pay your bills.

**Phone Policy:** There are only three phone lines here at KPC. During working hours (0800-1600 M-F) they are reserved strictly for official business. If you need to contact another CG Unit please see a Dept. Head or Division Head and they will be able to make the connection for you at no charge. All other calls must be completed using a personal or company calling card. After work hours the lines are very busy so please keep personal calls limited to 30 minutes. If you need to make an emergency call and all lines are busy call the XO or EPO. Dial 9 to access a line from your room, when (IF) you get a dial tone, dial the access number for your phone card.

**Laundry Policy:** There are three washing machines and four dryers. The laundry is reserved for the MAA force and off duty cook during the workday (0800-1600). After work and during the weekends it is open for personal use. Please affix a visitor's tag to the washer/dryer you are using and remove your clothing promptly. For heavily soiled work clothes, please use the washer in the tank room. Please do not wash small loads if possible. The front loading washers only require half the soap used in top loaders. If using dry detergent, place it directly into the barrel as the dispensers clog easily. The washers take approximately 55 min to cycle.

**Linen:** Bed Linen and bathroom towels will be available for you upon your arrival and room check-in. The MAA will be responsible for washing the linen. Please place dirty linen outside your room door for the MAA to collect and they will provide you with clean linen.

**Water policy:** We make our own water here so there is a limited supply, especially in the winter. Please conserve water where possible. Do not run water while shaving or brushing teeth. Sea showers are not required but please don't lounge, you can soak in the hot tub.

**Sewage Policy:** Our sewage plant is very small and the processing demand is light. Because of this, it is easily disrupted. ONLY human waste and TP should go into the commode. If disposing of concentrated cleaning solutions, esp. Simple Green, Bleach or Lime Away, please see the EPO or EOW for directions. In addition, please make sure to scrape as much food off your plates into the trash cans as possible so as not to send it down the disposal.

**Drinking Policy:** Our drinking policy is strictly enforced at Port Clarence. Absolutely no wine or hard liquor is allowed onboard. NO ONE under the age of twenty-one is allowed to consume alcohol. Beer may be purchased at the Morale Beer and Soda Store and must be stored solely in the refrigerator on the Rec Deck. No alcohol may be kept in the barracks rooms. Alcohol is only to be consumed on the Rec Deck, TV Room and (during morale functions) on the Mess Deck. No one is allowed to have more than one beer at a time out of the refrigerator. Special permission can be obtained from the XO/CO to take a few brews to the beach to fish. Beer is permitted at the bonfire area for special functions. There are no limits to the number of drinks you may have during beer hours but AT NO TIME will anyone become intoxicated. Beer hours are from 1600-2200 Mon-Thurs, 1600-0200 Fri, 1200-0200 Sat and 1200-2200 Sun. Any violation of alcohol policy will result in suspension of privileges for the entire station.

**Walkabout Policy:** Feel free to walk around the immediate station grounds. It is requested that if you venture more than a few hundred yards from the buildings that you notify the Engineer of the Watch. It is highly recommended that you take a radio with you for extended walkabout. There are many dangers on the cape such as bogs, sharp objects, rapid weather changes and the occasional bear, both polar and brown. Contact the MAA, EOW, XO or EPO for checkout and instruction on radio use. The EOW and radio watch are both secured at 2200 so please be back by then.

**Mess Deck rules;** Meals hours are: (M-F) Breakfast 0715-0745 - Lunch 1200-1230 - Dinner 1700-1730. (Sat-Sun) Brunch 0900-1300. This is open galley for the crew, but the cook will prepare meals for contractors. No hats are permitted on heads or tables. Please hang jackets/coats in the closet across the hall from the mess deck, do not hang them from the chairs. You must be reasonably clean to enter the chow line. Please do not wear coveralls or soiled clothing on the mess deck. There is a washroom across the hall from the mess deck. A sign up sheet is posted for meal accounting. On the first meal of your stay, please print your name and full social security number and an abbreviation for the meal eaten, i.e. B for breakfast. On subsequent meals just your name and abbreviation are needed. Meal rates are 1.70 for breakfast, 3.25 for lunch or dinner. Please stay out of the galley unless required to work in there. After eating, place trash and scraps in the trashcan by the scullery, rinse dishes and place in the bus-tubs. Thank the cook. You may be asked to come to meals fifteen minutes late in order to facilitate serving/seating. If you are going to be late please notify the cooks so they can set aside food for you.

**Weather;** The weather can vary greatly from day to day so be sure to bring a variety of clothing. Winter temperatures can range from +25 degrees to -60 degrees from one day to the next depending on the wind. If you are coming in the winter (and may be working outside) be sure to bring items to cover all exposed skin including goggles, facemasks, gloves and insulated boots. Skin and eyes can freeze in less than 15 minutes in some conditions. Summertime is mosquito time so bring your favorite repellent (Unit can provide a generic brand containing DEET) and/or a mosquito net hood. Summertime temperatures range from +30 at night to +70 degrees.

We hope you will enjoy your visit to LorSta Port Clarence. Please feel free to call for any further information you may require. Engineering Petty Officer, 907-642-3844, ext.227.

